

**Palm Beach County HIV CARE Council**  
**Meeting Minutes**

***April 27<sup>th</sup>, 2026 @ 2:03 P.M. @ Mayme Frederick Building - 1440 MLK Blvd. Riviera Beach / Belle Glade Library - 725 NW 4th St, Belle Glade Library //LUNCH will be provided @ Both the location.***

*Join Zoom Meeting*

<https://pbcgov.zoom.us/j/82258406764?pwd=a86Cr3HVxblWijgW8yGuovotkS5kbz.1>

*Meeting ID: 822 5840 6764*

*Passcode: 266047*

**Members Present**

Ashnika Ali  
Richardo Jackson  
Kristen Harrington- Secretary  
Miguel Vasquez  
Nancy McConnell  
Tad Fuller- Chair  
Cecil Smith  
Cynthia Walker  
Dr. Sandra Anderson  
Kim Rommel-Enright -Vice Chair  
Mary Jane Reynolds  
Rosie Hayes  
Annette Dunn  
Dr. Berthline Isma  
Orquidea Acevado  
Glenn Krabec  
Andi Thomas Wilson

**Members absent**

Hector Bernardino  
Raymond Cortes  
Ashaki Sypher  
Youssef Motti- Treasurer  
Brittany Henry  
Dominique Lane  
Michelle Scott

**Guests**

Antoinette Murzike  
Michael Dozier  
Courtney Koontz  
Sharon Lindner(AHF)  
Melissa Brown (FDOH)  
Denise Brown(FDOH)  
Hardeep Singh  
Vicki Tucci  
Ian Wang  
Billy Jackson  
Patricia Jackson  
Sandra Smith  
Bolo-Gilead  
Norma Collazo- FDOH  
Fabiola Gonzalez-FDOH  
Paige Campbell- FDOH  
Lilia Perez  
Toddy Yan Wang  
Djennha Seneval  
Billy Jackson

**CARE Council Staff**

Neeta Mahani

**Recipient Staff Present**

Amber Scott  
Anna Balla  
Jeffery Lesanti  
Shoshana Ringer  
Geneve Simeus  
Jasmine Parrish  
Tammy Fields  
Dr. Andres Correa  
Lia Head- Rigby  
Dr. Daisy Wiebe

**Recipient Staff Absent**

Dr. Casey Messer  
Jessica Bober Rosenthal

Note: If you have any question or require special accommodations, please contact Neeta Mahani at 561-355-4820 or [Nmahani@pbcgov.org](mailto:Nmahani@pbcgov.org) .

- I. Call to order. Roll, Introduction of Guests: Neeta conducted roll call Quorum confirmed.
- II. A Moment of Reflection: None

**A Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals  
Who have succumbed to AIDS and those who are living with HIV. Let us  
Remember why we are here today. Let us have the strength to make the decisions that  
Will improve the care of those we serve. Let us be thankful for what we have accomplished to  
date.*

- III. **Acceptance of Excused Absences:** Michelle Scott  
Andi Thomas – First , Glenn Krabec – Second - Motion carries
- IV. **Motion to accept of April 27<sup>th</sup>, 2026, CARE Council Meeting Agenda.**  
Agenda amended to add FCPN under New Business
- Kristen Harrington – First - Annette Dunn – Second - Motion carries.
- V. **Motion to accept of March 16<sup>th</sup>, 2026, Meeting Minutes**  
Three corrections noted on page 3; check the minutes on hard copy.  
Andi Thomas – First -Kristen Harrington – Second - Motion carries
- VI. **Comments by the Chair:** Chair thanked everyone for participation and support.
- VII. **Palm Beach County Part A Recipient report: Dr Casey Messer**
- VIII. **Standing Reports: (5 – 10 min each)**
- A. **CPP Update:** Rob Scott – Absent - None
  - B. **Part B Report: Patient Care & 4BNWK Report:** Courtney Koontz, please see attached} presented the Part B Expenditure report.
  - C. **HOPWA (West Palm Beach):** Miguel Vazquez
  - D. **Part A Expenditure Report:** Jeffery Lesanti {Please see attached}
    - HRSA site visit completed with zero findings Board approved recommendations related to ADAP proposed changes and participation in 340B program.
    - Multiple funding streams reviewed
    - Overall grant projected to be 100% expended by June
    - Approximately \$185K–\$200K expected to carry over into GY-2026
    - Discussion regarding transportation billing updates and timely data submissions.
    - Reviewed grant expenditures and funding streams; projected full grant utilization by June, discussed carryover funds, transportation billing changes, and timely data submissions.

- E. **Executive:** Tad Fuller – Next meeting is schedule for May 14<sup>th</sup> 2026 @ 2 p.m. to finalize the workplans.
- F. **Community Engagement:** Kristen Harrington
  - **Motion to Approve Retreat Flyer as presented:**  
Kristen Harrington – First - Dr. Berthline Isma – Second - Motion carries
- G. **P & A:** Dr Youssef Motii- None
- H. **QMEC:** Hector Bernardino- None
- I. **Planning:** Brittany Henry- None
- J. **Housing:** Miguel Vazquez & Andres Correa- None
- K. **Ad-Hoc Bylaws:** Kim Rommell Enright – None

#### IX. Old Business:

- Integrated Plan: - CARE Council Participation- Geneve Simeus
- CARE Council participation discussed Five-year integrated prevention and care plan reviewed Final concurrence meeting scheduled for June 22nd Submission deadline June 30th

#### X. New Business:

- A. Presented the final CARE Council and Subcommittees schedule GY -2026 to members.

#### B. Members' Interest in Attending Ryan White Conference – August 2026

(<https://ryanwhiteconference.hrsa.gov/>)

- Members discussed interest in attending the August 2026 Ryan White Conference in Washington, D.C. Discussion included members' reasons for attending and how they would contribute knowledge and information back to the CARE Council.
- Annette Dunn and Rosie Hayes expressed interest in attending the conference. Cecil Smith withdrew his interest.

#### **Voting Results:**

- Annette Dunn – 8 votes
- Rosie Hayes – 9 votes
  - Rosie Hayes was selected by the CARE Council to attend the August 2026 Ryan White Conference. Neeta Mahani will coordinate advance travel arrangements as soon as possible.

#### C. LOGOS use for outreach material



- ADA compliance concerns discussed along with Some members raised concerns regarding HIV-related stigma associated with logo wording.

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- Logo discussion referred back to Community Engagement Committee for further review
- Discussed HIV CARE Council logo concerns, ADA compliance, and comprehensive needs assessment findings highlighting housing and support service gaps impacting viral suppression and retention in care.
- Logo which one- Take Tammy concerns ADA compliant and serve it to ADA.
- OTI deby, send it to CEC committee.

**D. Comprehensive Needs Assessment presentation**

- Geneve presented Comprehensive Needs Assessment findings major needs identified: Housing instability, Food assistance, financial support.
- Discussion included barriers to retention in care and viral suppression
- Reviewed comprehensive needs assessment and 5-year Integrated Plan, including barriers to care retention and upcoming June deadlines for plan finalization and submission.
- **Motion to Extend Meeting Until 4:30 PM**  
Glenn Krabec – First - Kristen Harrington – Second - Motion passed.

**E. FCPN- FCPN Discussion: Motion to table** The FCPN (Florida Comprehensive Network) patient care representative selection was postponed due to insufficient information about:

- Role responsibilities and expectations
- Meeting schedules and time commitments
- Associated expenses or reimbursements
- Original deadline was April 30th, but decision deferred to next Community Engagement meeting

**XI. Public Comments:** The council agreed to hold monthly educational sessions on bylaws to ensure members are informed about current Council regulations

**XII. Educational Moment:**

**A. Affiliate Members – Tad Fuller – 5 min**

Tad highlighted how affiliate members bring valuable community perspectives, professional expertise, and increased community engagement to Council activities and initiatives.

It was also discussed that affiliate members help build leadership continuity within the Council, as they may transition into voting positions when vacancies occur due to resignations or term completions.

**B. University of Florida Partnership / Letter of Support-** Dr Preeti Manavalan's

- University of Florida presented research proposal focused on improving mental health and alcohol use care for individuals living with HIV
- CARE Council approved support letter for their grant application.

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Motion to provide letter of support –  
First - Rosie Hayes, Second Annette Dunn -- Motion Carries.

**XIII. Announcements:**

Executive meeting is schedule on May 14<sup>th</sup>, 2026 @ 2 p.m.- Finalize Care Council and Executive workplan GY -2026

**XIV. Adjournment: 4:27 PM**

**\*Conflict of Interest**

*A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.*

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